

**FORM 10**

*Regulation 50 (5)*

**THE PUBLIC PROCUREMENT AND DISPOSAL OF PUBLIC ASSETS ACT, 2003**

**RECORD OF MINUTES OF PRE-BID MEETING**

<b>Procurement Reference Number</b>			
<b>Code of Procuring &amp; Disposing Entity</b>	<b>Supplies/Works/Non-Consultancy Services</b>	<b>Financial Year</b>	<b>Sequence Number</b>
KMC	NCONS	2023-24	00038

<b>Particulars of Procurement</b>	
<b>Subject of Procurement</b>	<b>MEDICAL INSURANCE SERVICES FOR STAFF AND DEPENDENTS UNDER FRAMEWORK CONTRACTS</b>
<b>Location of Pre-Bid Meeting</b>	Kiira Vehicle Plant, Plot 701, Block 2, Kagogwa Village, Mawaito Parish, Kakira Town Council, Jinja District
<b>Date and Time of Meeting</b>	19 <sup>th</sup> September, 2023 at 10:00am

<b>RECORD OF PRE-BID MEETING MINUTES</b>	
<b>QUESTION ASKED</b>	<b>RESPONSE GIVEN</b>
Considering the nature of the work, some staff are in high-risk areas. Will the prices be fixed for the contract period?	The prices quoted by the bidder shall be fixed during the contract period
What is the location of delivery of the bid submissions?	All bids are to be submitted to the address presented in the bid document and highlighted below: <b>Procurement and Disposal Unit</b> Kiira Motors Corporation Plot 701, Block 2, Mawaito Village, Kakira Town Council JINJA Tel: +256-393-517888

F.M

Certification of minutes as a true record of the proceedings of the meeting:

Name: **Fred Matovu**

Title: **Chairperson of the Meeting**

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

22.09.2023

**RECORD OF ATTENDANCE**

<b>SN</b>	<b>NAME AND ADDRESS</b>	<b>POSITION</b>	<b>COMPANY OR DEPARTMENT</b>	<b>SIGNATURE</b>
Refer to the Schedule of Attendance attached				



# KIIRA MOTORS

— C O R P O R A T I O N —

MISSION VEHICLES MADE IN UGANDA

## RECORD OF ATTENDANCE FOR PRE-BID MEETING FOR PROCUREMENT OF MEDICAL INSURANCE SERVICES FOR STAFF AND DEPENDENTS UNDER FRAMEWORK CONTRACT - KMC/NCONS/2023-24/00038

LOCATION: KIIRA VEHICLE PLANT

DATE: TUESDAY, SEPTEMBER 19, 2023

SN	NAME	DESIGNATION	INSTITUTION	TEL & EMAIL	SIGNATURE
1	Jolly Kabaluma Olweny	Business Development manager	UAP Old Mutual Insurance	0772388296 jkabaluma @uap-group .com	
2	Denon Tumwizuka	Business Consultant	AAP Insurance	0773-167318 denon90@ gmail.com	
3	Peter Albert Kyeyune	PRO	KMC	pdu@kiiramotors. com	
4	Mureen Kwabakya	PRO	KMC	mkwabakya @kiiramotors. com	

5.	FRED MATOYU	PEM	KMC	fmatoyu@kiramatokas.com	